

Making "In Honor of" and "In Memoriam" Gifts to the Library

CASH GIFTS may be given in memory or in honor of another person, as well as directly from the donor. With 'in memory' or 'in honor' materials, an acknowledgement will be sent to the honoree or family, if appropriate.

Donors may designate in general terms the use of the funds. For example, materials, programming, equipment, etc. If for materials, they may make further suggestions, such as children's materials, large print books, recorded books, relevant non-fiction topics, or favorite types of reading material of the honoree or decedent.

Public acknowledgment of gifts is made via bookplates placed on the items (when appropriate). Requests for anonymity will be respected.

Given in Honor of
Susan Jones
By Jane, Sherry, & Rob Jones
Mother's Day 2003

For more information, contact the Library's Development Administrator at:

Samuels Public Library
330 East Criser Road
Front Royal, VA 22630
(540)635-3153
donate@samuelslibrary.net
www.samuelslibrary.net

To make a gift "In honor of" or "In memory" of a person or event, please complete this form, which continues onto the back of the page.

Donor's Name: _____ Date of donation: ____/____/____

E-mail: _____

Office/Home Phone: _____ Cell Phone: _____

Mailing Address: _____

(Receipts for tax purposes will be mailed. Please include street address, city, state, & zip code.)

Amount of Gift: \$ _____

(An item or items with value equaling the donation will be added to the collection.)

Form continues on next page.

Type of material preferred:

- Children's non-fiction book
- Children's fiction book
- Children's audio book
- Children's DVD

- Adult non-fiction book
- Adult fiction book
- Adult audio book
- Adult DVD
- No preference

Suggested subject matter for non-fiction: _____

Suggested genre for fiction _____

Other information or background _____

<p>Text for Bookplate</p> <p>in memory of _____</p> <p>Given (circle one) in honor of _____</p> <p>By _____ (How donor's name should be inscribed on bookplate)</p> <p>(Optional) _____ (Is this in honor of a birthday, anniversary, or other holiday or special event?)</p>
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To whom should an acknowledgment be sent? (Include name and mailing address.)

No acknowledgment

If you prefer your donation be used for items or purposes other than materials, please contact the Library's Development Administrator:

Samuels Public Library
330 East Criser Road, Front Royal, VA 22630
(540)635-3153 ext. 114

